



Gondia Education Society's

DHOTE BANDHU SCIENCE COLLEGE, GONDIA

Dist: GONDIA (M.S.) 441614

Accredited 'A+' by NAAC, Bangalore | College with Potential for Excellence

UGC Community College & BVoc | Centre for Higher Learning and Research

Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University


Minutes of IQAC Meeting on 20/06/2017


As per the notice circulated on 16/06/2017, the first meeting of IQAC in the academic session 2017-18 was held on 20/06/2017 at 11.30 Am in the computer laboratory under the chairmanship of Principal Dr. Anjan Naidu.

Agenda.

1. Confirmation of the minutes of the last meeting.
 2. Discussion on NAAC's Peer Team visit and its recommendations.
 3. Preparation of Academic calendar for the session 2017-18.
 4. Distribution of portfolios.
 5. Upgradation of laboratories.
 6. Performance appraisal of staff members.
 7. Any point with the permission of chair.
- The minutes of the last meeting were read out by the IQAC coordinator and as no objection was raised by any member, they were taken as confirmed.
 - The NAAC's third cycle of assessment and accreditation was accomplished in the end of the last session. Though the college was accredited some recommendations. A detailed discussion took place to comply with the deficiencies pointed out by the Peer Team. It was decided to put all possible efforts to fulfill the inadequacies before the next cycle and the things would be included in the perspective plan.
 - The Chairperson made it clear that the Academic Calendar of the college for the session 2017-18 had to be meticulously prepared by strictly following the schedule of affiliating university mentioned in its Academic calendar circulated recently. Dr. Kishor Hatzade, the in-charge of Academic calendar was asked to prepare the calendar within a fortnight.
 - Taking the point of portfolios distribution into consideration, the IQAC coordinator informed all the members that list of committees and cells for the session 2017-18 would be prepared and circulated very soon.

- It had been felt by all faculties that all the laboratories were required to be equipped with moderation and ICT tools. So, it was unanimously decided to upgrade the laboratories of all subjects taking the aid of CPE scheme.
- IQAC coordinator put the API score sheet of individual faculty in the meeting for review. It was checked by principal and motivated the staff having lesser score. Also the feedback on teachers by the students was reviewed and argued to maintain the same.
- After some discussions on admission process and other issues, The IQAC coordinator thanked all for being present in the meeting.


COORDINATOR
Internal Quality Assurance Cell
Dhote Bandhu Science College,
GONDIA (MH.)


Principal
Dhote Bandhu Science College,
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Minutes of IQAC Meeting on 11/10/2017

The meeting of IQAC was held under the chairmanship of the Principal Dr. Anjan Naidu on 11/10/2017 at 12.30 Pm in the auditorium.


Agenda.

1. Conformation of minutes of last meeting.
2. Analysis of results of Summer 2017.
3. Workshop on Research Methodology.
4. Discussion on how to convert the campus eco-friendly.
5. Discussion on the submission of AQAR.

Principal of college welcomed all members and argued the staff members to work with enthusiasm to comply the given task. The agenda of meeting were taken for resolution.

- The minutes of the last meeting on 20.06.2017 confirmed.
- The analysis of the results of RTMNU summer 2017 examinations was tabled in the meeting. Taking the failed students into consideration as slow learners, it was decided unanimously to provide them all possible helps in form of extra lectures, notes and guidance to improve their results.
- The plan for conducting a workshop on Research Methodology was devised. Dr. Manoj Patle and Dr. Mahesh Kawde were decided to be the coordinators of the workshop and it would be arranged as soon as possible.
- Eco-friendly campus was the need of the hour. As our campus was complying almost all the parameters of being eco-friendly, some technicalities and formalities had to be accomplished. So, it was decided to do the needful by the end of the session.
- The deadline for the submission of AQAR 2016-17 was December 2017. All the criteria coordinators were urged to provide the required data to AQAR as early as possible by which the AQAR would be compiled and submitted in time.
- The Chairperson thanked all after some light discussion and the meeting came to an end.


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Minutes of IQAC Meeting on 21/12/2017

The meeting of IQAC was held on 21/12/2017 at 12.15 Pm in the computer laboratory under chairmanship of Principal Dr. Anjan Naidu.

Agenda.

1. Odd SEM exams and initiation of 2nd part of session.
2. Annual sports and cultural festival.
3. International Conferences on Women Empowerment.
4. Any Point with permission of the chair.

The meeting began with the welcome note by the principal and Dr. Choudhary read the minutes of last meeting. The minutes of the last meeting unanimously confirmed.

- Odd Sem examinations of the university were at the verge of competition. So, the chairperson made an enquiring regarding the preparedness for the 2nd part of session. The Timetable committee proclaimed that the timetable was being ready with required changes. Other committees and faculties showed their readiness to initiate the 2nd half of the session.
- A discussion took place on the forthcoming sports and cultural festival, most probably in the month of February or March 2018. The Department of Physical Education and Cultural Committee were urged to chalk out events and programmes as soon as possible.
- The blueprint of International conference on Women Empowerment was already prepared. Chairperson urged all the teaching and non-teaching staff to extend wholehearted cooperation for the success of this grand event.

To end with, some lighthearted discussion on multifarious topics took place which succeeded with the expression of thankfulness by the IQAC coordinator.

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Minutes of IQAC Meeting on 28/04/2018

The meeting of IQAC took place under the chairmanship of Principal Dr. Anjan Naidu on 28/04/2018 at 11.30 Am in the auditorium.

Agenda.

1. Performance appraisal of faculties.
2. Empowerment of faculties.
3. Workshop on Revised Assessment Framework (RAF)
4. Any point with permission of the chair.

The meeting began with the discussion on quality initiatives of IQAC. The minutes of the last meeting were read and confirmed. The agenda were taken successively.

- Like every year, all the faculties were informed to submit their performance appraisal in the prescribed format of the university to the IQAC for the academic session 2017-18.
- Taking empowerment faculties into consideration, it was decided to arrange teacher enrichment programme by inviting experts as resource persons. The related assignment decentralized among the staff members.
- Deputy Adviser of NAAC Dr. Kawde was being contacted and he assured to conduct a workshop on Revised Assessment Framework (RAF) very soon. Since the framework was revised the workshop would be a great help for IQAC and faculties.
- Some discussion on university's summer 2018 examinations and other points took place with the active participation of the chairperson and members present. Finally, the IQAC coordinators thanked all to end the meeting.

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