



Gondia Education Society's

DHOTE BANDHU SCIENCE COLLEGE, GONDIA

Dist: GONDIA (M.S.) 441614

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Minutes of IQAC Meeting

The first meeting of the academic session 2021-22 was arranged by IAQC under the chairmanship of the Principal Dr. Anjan Naidu and it was held on **26/06/2021** at 11.30 AM in the Department of Microbiology. The Following members are present.

1. Prf. S. P. Timande
2. Dr. J. G. Mahakhode
3. Dr. M. R. Patle
4. Dr. S. K. Paliwal
5. Dr. M. V. Kawle
6. Dr. G. P. Gadekar
7. Prof. V. M. Soni
8. Dr. D. S. Choudhary
9. Dr. M. A. Sheikh
10. Mr. Y. S. Bopche
11. Dr. R. K. Dhuware
12. Dr. D. K. Jena.

Agenda: 1

The minutes of the last meeting were read out by the IQAC coordinator Dr. D. S. Choudhary and unanimously confirmed.

Agenda: 2

A discussion took place regarding the PBAS of faculties for the previous academic session 2020-21 and all were informed to submit by 16/07/2021 by completing the due process. Along with their PBAS, all had to get their report cards on the development and status of preparation of the assigned metrics to them endorsed from the scrutiny committee.

Agenda: 3

As the academic calendar of RTMNU has been released, it was resolved to prepare the Academic Calendar of the college for the session 2021-22 within a fortnight.

Agenda: 4

The NAAC issued the new proforma of AQAR for the session 2020-21 which had to be submitted by December 2021. So, all the criteria coordinators as well as metrics in-charges were urged to comply as per the proforma to IQAC as soon as possible.

Agenda: 5

Since the online examinations of RTMNU were extended and prolonged, some had been conducted and many had to be conducted. Discussion on examinations and results took place among the members. Planning for admission for the new session was also devised and concerned committee was decided to look after the matter.

Agenda: 6

The chairperson reminded everyone about due of NAAC's 4th cycle in March-2022. So, the session 2021-22 was very important in that perspective and the criteria coordinators and metrics in-charge had to maintain the thing in their domain carefully and to comply with



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the IQAC as per the requirement. It was decided that the IQAC would arrange the criteria-wise review meetings in July 2021.

Agenda: 7

It was decided that the IQAC would prepare the perspective plan for the session 2021-22 and the distribution of portfolios within a week.


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As per the notice circulated on 06 July 2021, a series of meetings for the revision and assessment of seven criteria of the SSR to be uploaded in the 4th cycle were held during 12/07/2021 and 22/07/2021. Though the meetings were not held in serial manner, detailed discussion took place in each and every metrics along with required rectifications and additions. The chairperson, the scrutiny committee and the IQAC coordinator extended their valuable suggestion for the finalization of the metrics.

12/07/2021

The IQAC meeting pertaining to **criterion-II** with the staff member held on 12.07.2021 at 11.00 a.m. in Department of Computer Science under the chairmanship of Dr. P. A. S. Naidu.

Members Present

1. Dr. M. R. Patle
2. Dr. D. S. Choudhary
3. Dr. R. K. Dhuware
4. Dr. A. M. More
5. Dr. M. V. Kawle
6. Prof. V. M. Soni
7. Dr. K. P. Ghoshal
8. Rajkumar M. Patle
9. Dr. Sandhya Tambekar
10. Ms. Ashvini Meshram

The IQAC meeting pertaining to **criterion-I** with the staff members was held on 14/07/2021 at 11 a.m. in the Department of Computer Science under the chairmanship of Principal Dr. Anjan Naidu.

Members Present

1. Dr. D. S. Choudhary
2. Dr. J. G. Mahakhode
3. Dr. K. P. Ghoshal
4. Prof. Rajkumar M. Patle
5. Dr. S. K. Paliwal
6. Shri. A. A. Bhoyar
7. Dr. K. M. Hatzade
8. Prof. Sanjay Timande
9. Dr. Dilip Kumar Jena
10. Dr. R. K. Dhuware



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The IQAC meeting for the review of **criterion-IV** took place on 15/07/2021 at 11 a.m. in the Computer Science Department under the chairmanship of Principal Dr. Anjan Naidu and with the presence of criterion coordinator Dr. Anand More and respective matrix incharges.

Members Present

1. Dr. R. K. Dhuware
2. Dr. M. A. Sheikh
3. Prof. Sanjay Timande
4. Dr. D. S. Choudhary
5. Dr. A. M. More
6. P. M. Walde
7. M. G. Katre
8. Dr. Dilip Kumar Jena

The IQAC meeting for the evaluation and discussion on the preparation of **criterion-III** was held on 16/07/2021 at 11 a.m. in the Computer Science Department under the chairmanship of the Principal Dr. Anjan Naidu.

Members Present

1. Dr. D. S. Choudhary
2. Prof. Sanjay Timande
3. Dr. R. K. Dhuware
4. Miss. Ashvini Meshram
5. Mr. Y. S. Bopche
6. Mr. D. A. Chauhan
7. Dr. S. S. Jaiswal

A review meeting of **criterion-VI** was held on 19/07/2021 at 11 a.m. in the Computer Science Department under the chairmanship of the Principal Dr. Anjan Naidu.

Members Present

1. Dr. P. A. S. Naidu
2. Dr. D. S. Choudhary
3. Prof. Sanjay Timande
4. Dr. R. K. Dhuware
5. Dr. K. M. Hatzade



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The IQAC meeting for the assessment and revision of **criterion-V** and **criterion-VII** was arranged on 22/07/2021 at 11 a.m. in the Computer Science Department under the chairmanship of Principal Dr. Anjan Naidu.

Members Present

1. Dr. D. S. Choudhary
2. Prof. Sanjay Timande
3. Dr. J. G. Mahakhode
4. Dr. R. K. Dhuware
5. Dr. S. K. Paliwal
6. Dr. G. P. Gadekar
7. Dr. A. M. More
8. Prof. V. M. Soni
9. Dr. S. B. Juneja
10. Dr. K. P. Ghoshal
11. Dr. M. A. Sheikh
12. Dr. P. C. Shahare


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Minutes of IQAC Meeting

The IQAC meeting to review the cultural activities took place on 14/10/2021 at 11.30 Am in conference room under the chairmanship of Dr. P. A. S. Naidu and with the presence of Incharge- Cultural committee, Director of Physical Education, Scrutiny Committee and respective criterion-coordinator.

Member Present

1. Dr. Anjan Naidu, Chairman
2. Prof. S. P. Timande
3. Prof. Dr. D. S. Choudhary
4. Dr. R. K. Dhuware
5. Dr. S. S. Jaiswal
6. Dr. S. B. Narde
7. Dr. J. G. Mahskhode
8. Dr. M. A. Sheikh
9. Dr. G. P. Gadekar
10. Prof. R. M. Patle

Following points were discussed and resolved accordingly.

1. Various cultural events as prepared by the committee have to be conducted before the 20th Dec. 2021 and the faculty members namely Ms. P. K. Nagpure, Dr. (Ms.) S. B. Narde, Dr. (Ms.) S. S. Jaiswal will look after the entire process.
2. Events pertaining to sports have to be conducted before 20th Dec. 2021 and Dr. M. A. Sheikh will execute the activities.
3. All departments having PG courses will arrange and organize seminar/ conferences on Research Methodology.
4. Since due date of 4th cycle of accreditation of college is knocking at the door and it is 28th March 2022, the IQA and SSR is to be submitted by Jan. 2022. So, the schedule has to be prepared and uploaded in the official WhatsApp group. The Chairman expressed his deep concern on this matter. The schedule was discussed and planned.
5. The newly admitted students in UG and PG programme have to be included in the mentor-mentee system.

The meeting ended with the vote of thanks.

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Minutes of IQAC Meeting


The meeting of HODs, criterion coordinators, in-charge of various committees and cells was arranged by IQAC and was held on 25/10/2021 at 12.15 p.m. in the Microbiology Department under the Chairmanship of Principal Dr. Anjan Naidu.

The following members were present.

1. Dr. P. A. S. Naidu
2. Dr. D. S. Choudhary
3. Prof. Sanjay Timande
4. Dr. R. K. Dhuware
5. Dr. J. G. Mahakhode
6. Dr. S. K. Paliwal
7. Dr. G. P. Gadekar
8. Dr. M. R. Patle
9. Dr. M. V. Kawle
10. Dr. A. M. More
11. Dr. K. M. Hatzade
12. Prof. V. M. Soni
13. Dr. S. B. Juneja
14. Dr. K. P. Ghoshal
15. Dr. S. B. Narde
16. Mr. D. A. Chauhan
17. Dr. P. C. Shahare

The following points were discussed and resolved.

1. As per the recent instruction of the authorities, a blend method of engaging lectures had to be adopted. Students who were interested to attend lectures at physical sites (not more than 40 in one classroom) would be allowed to do so by complying with the Covid Appropriate Behavior. On the other hand, having no compulsion, students interested for online classes would be allowed to do so. The HODs and the teachers present in the meeting agreed to engage the lectures in blend mode by sending the think and using the gadgets at the time of delivering lectures in the physical sites so that the workload would be managed controllably.
2. Regarding the vaccination of students aged 18-plus, it was decided to have a survey through mentor-mentee groups of inviting their vaccination certificates. Firstly, students having completed double dose of vaccination were to be allowed in the physical classes and other to be motivated to get inoculated as soon as possible. It was also decided to arrange some vaccination camps in the premises of the college by consulting with the authorities of the Government Medical College and hospital.
3. Since all the HODs, criterion coordinators and in-charge of all committees and cells were present in the meeting and the college was going to face the Peer Team visit for the NAAC's 4th cycle by the end of the session 2021-22, the chairperson urged all to intensify the works as the things were discussed in the previous meetings.


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Minutes of IQAC Meeting

A meeting of IQAC on the virtual platform on Zoom was held on 15/11/2021 at 12 pm in the afternoon under the chairmanship of Principal Dr. Anjan Naidu. All the faculty members were present on the meeting as an important discussion on Students Satisfaction Survey (SSS) was scheduled to be held.

The coordinator of IQAC Dr. D. S. Choudhary gave the introductory remarks in which he said about the object of the meeting. Then the chairperson addressed the members present in the virtual meeting.

The main agenda of the meeting was discussion on the SSS. The chairperson made it clear that SSS was an important part of A and A process and how the students were sent questionnaire in their registered Email by NAAC and the survey was done.

It was decided that the email ids of the students must be verified through mentor-mentee groups and the required rectifications be done as early as possible. All the faculties were informed to make the students properly informed regarding SSS in their respective lectures. The in-charge of SSS was informed to monitor the developments.

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Minutes of IQAC Meeting

A meeting on Zoom platform was held on 29/11/2021 at 11.20 Am under the chairmanship of Principal Dr. Anjan Naidu.

All the faculty members were present in the virtual meeting. IQAC coordinator began the meeting with introductory remarks containing the object of the meeting.

1. The chairperson took the review of the work pertaining to SSR. In this context, criterion coordinators presented the progress of their respective criterion one by one. It was decided to speed up the works by maintaining coordination with IQAC and scrutiny Committee.
2. All the criteria coordinators were asked to submit the compiled data to the scrutiny committee for the verification and evaluation.
3. All the policies and write-ups prepared by the concerned incharges should be checked and modified by the IQAC before the final submission as the chairperson informed all.
4. The chairperson informed all that he was consulting with Mr. Karan Palla, the founder of USA-based AVS Academy for accepting our proposal to be the member of IQAC and also to have collaboration with our college for initiating quality academic projects. Mr. Palla is an academician of high repute and has successfully guided hundreds of projects at international level and delivered number of informative lectures and presentation at international platforms. If he accepted our proposal, it would be a treasured achievement for our college.

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Minutes of IQAC Meeting

After the flag hoisting and formed celebration of Republic Day, an emergent meeting was convened under the chairmanship of Principal Dr. Anjan Naidu. The meeting was arranged in the conference Hall of Department of Chemistry at 09 a.m.

The following members were present.

1. Dr. P. A. S. Naidu
2. Dr. D. S. Choudhary
3. Prof. Sanjay Timande
4. Dr. R. K. Dhuware
5. Dr. J. G. Mahakhode
6. Dr. S. K. Paliwal
7. Dr. G. P. Gadekar
8. Dr. M. R. Patle
9. Dr. M. V. Kawle
10. Dr. A. M. More
11. Dr. K. M. Hatzade
12. Prof. V. M. Soni
13. Dr. S. B. Juneja
14. Dr. K. P. Ghoshal
15. Dr. S. B. Narde
16. Mr. D. A. Chauhan
17. Dr. P. C. Shahare

Agenda: 1

The minutes of previous meeting were read out by IQAC coordinator Dr. D. S. Choudhary and unanimously confirmed.

Agenda: 2

The data for AQAR for the session 2020-21 were compiled. The AQAR was produced before the IQAC for the final touch as it was to be submitted to NAAC immediately and after the submission of AQAR, the process for the 4th cycle of A and A would be started. Subsequently, it was decided in the meeting that the AQAR would be submitted soon.

Agenda: 3

Since, all the criterion coordinators were present in the meeting; the final review of all the works took place in an elaborative manner. Trivial deficiencies were pointed out and resolved to be mitigated before the eventual submission. It was also decided to go for IIQA submission in next week.



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Agenda: 4

With the permission of chair, some discussions took place regarding the ongoing RTMNU's semester I examinations for winter 2021 at college level. To end with, the chairperson thanked for being present in the meeting on the Republic Day after proclaiming that MR. Kiran Palla, the founder of USA-based AVS Academy accepted our invitation for being the member of IQAC as an academicians of high repute.

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